



APPLICATION FOR EMPLOYMENT TORTOLA PIER PARK LTD.

DETAILS OF APPLICANT

NAME: _____ GENDER: MALE FEMALE

DATE OF BIRTH: _____ PLACE OF BIRTH: _____

POSITION (APPLYING FOR) _____

MAILING ADDRESS: _____ HOME #: _____

_____ WORK #: _____

_____ MOBILE #: _____

SOCIAL SECURITY #: _____ STATUS: _____

CITIZENSHIP: _____ HOW LONG IN THE BVI: _____

MARTIAL STATUS: SINGLE MARRIED DIVORCED

DEPENDANTS:

_____ AGE: _____

_____ AGE: _____

_____ AGE: _____

NEXT OF KIN: _____ RELATIONSHIP: _____

ADDRESS: _____ TELEPHONE #: _____

EMPLOYMENT RELATED INFORMATION

Have you ever been arrested or convicted?

(Conviction will not necessarily disqualify an applicant)

YES NO

If Yes, explain

**Employment at Tortola Pier Park Limited will require that you work weekends and overtime occasionally.
Do you have a problem working either?**

YES NO

If Yes, explain

EDUCATION & TRAINING

HIGH SCHOOL ATTENDED

GRADUATED:

YES NO

COMPLETE ADDRESS

YEARS ATTENDED:

FROM _____ TO _____

COLLEGE(S) OR UNIVERSITY(S)

COMPLETED:

YES NO

COMPLETE ADDRESS

YEARS ATTENDED:

FROM _____ TO _____

MAJOR/DEGREE:

TRADE SCHOOL

COMPLETED:

YES

NO

COMPLETE ADDRESS

YEARS ATTENDED:

FROM _____ TO _____

List any other training, special skills, certificates/licenses, and machinery or vehicles you are qualified and experienced to operate.

List all languages that you are fluent in:

Briefly describe yourself:

REFERENCES

List three persons who have known you over ten years. Two must be persons whom you have worked with.

	NAME/TITLE	BUSINESS	PHONE	YEARS KNOWN
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

EXPERIENCE

List in order of most recent.

NAME OF EMPLOYER: _____

TELEPHONE #: _____

POSITION HELD: _____

SUPERVISOR: _____

LAST POSITION HELD: _____

ADDRESS: _____

ENDING SALARY: _____

EMPLOYED FROM: _____ TO _____

DESCRIBE YOUR DUTIES:

NAME OF EMPLOYER: _____

TELEPHONE #: _____

POSITION HELD: _____

SUPERVISOR: _____

LAST POSITION HELD: _____

ADDRESS: _____

ENDING SALARY: _____

EMPLOYED FROM: _____ TO _____

DESCRIBE YOUR DUTIES:

Do you have a valid drivers license?

YES NO

If yes,

License #: _____ Class: _____ Expiration: _____

Other Activities

Hobbies/Other Interest:

Membership in Associations:

Religion:

By signing this application, I certify that the statements made herein, to the best of my knowledge are truthful. I understand that any false information contained in this application may result in my disqualification from being considered for employment.

I authorize the TPPL to communicate with all my former employers, school officials and persons named as references. I hereby release all employers, schools and individuals from any liability for any damage whatsoever resulting from giving such information.

I understand that as this organization deems necessary, I may be required to work overtime hours or hours outside a normally defined work day or work week. If employed, I understand and agree that such employment may be terminated at any time and without liability to me for any continuation of salary, wages, or employment related benefits.

DATE: _____

SIGNATURE: _____

****IMPORTANT NOTE****

PLEASE NOTE THAT THIS APPLICATION WILL NOT BE REVIEWED UNLESS IT IS COMPLETED IN FULL AND ACCOMPANIED WITH THE FOLLOWING DOCUMENTS:

1. Two Letters of Reference
2. Diplomas and Certificates
3. Social Security Registration
4. Proof of Status in the BVI
5. Valid Police Certificate local/abroad

(IF YOU HAVE NOT RESIDED IN THE BRITISH VIRGIN ISLANDS CONTINUOUSLY FOR THE PAST TEN (10) YEARS, YOU MAY ALSO BE REQUIRED TO PROVIDE A VALID POLICE CERTIFICATE FROM ANY PLACE YOU HAVE LIVED FOR MORE THAN SIX (6) MONTHS).